

COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College	
Boardrooms Centralia College Centralia, Washington	Regular Meeting February 8, 2018 3:00 P.M.

MINUTES

1. Call to Order

Board Chair Jim Lowery called the meeting to order at 3:00 p.m.

2. Roll Call

Board members present:

Jim Lowery, Chair

Stuart Halsan, Vice-Chair

Mark Scheibmeir

Joanne Schwartz

Doris Wood-Brumsickle

3. The flag salute was led by Mark Scheibmeir.

4. Introductions:

Jim Lowery requested a brief moment of silence in remembrance of Cristi Heitschmidt, Dean of Teacher Education and Family Development.

Emmy Kreilkamp, Drama instructor, introduced four actors who performed a snippet from Act 1, Scene 6 from the upcoming play *Cabaret*. Emmy invited everyone to attend the play; the opening date is February 16th.

5. Open Forum

No one requested to speak in open forum.

REGULAR AGENDA

Adoption of Minutes:

It was MOVED BY DORIS WOOD-BRUMSICKLE THAT THE BOARD APPROVE THE REGULAR MINUTES OF January 11, 2018. THE MOTION CARRIED UNANIMOUSLY.

ASCC

Morgan Lakey, ASCC President, provided a handout to the trustees that summarized ASCC accomplishments to date and requested the trustees review the list when time allows.

Morgan and Katrina Bray, ASCC vice president, attended a State Board for Community and Technical Colleges (SBCTC) budget meeting. The two Centralia students were involved in the budget discussion and provided a student voice and perspective.

Morgan reported contacting other Washington colleges to see how they promote civic engagement and civics week. The Centralia students are planning on hosting Civics Week within the next two months.

Dr. Mohrbacher added that Morgan serves as student representative on the Institutional Effectiveness Committee and therefore would need to score the Core Theme report. Dr. Mohrbacher noted that he appreciated how diligent Morgan had been in reviewing the Core Theme report with him and making sure that she understood all of the issues involved.

Stuart Halsan expressed some concern with the move from the election to selection process for student government. Morgan said the change may provide an opportunity for more student engagement. The process will be reviewed after one year.

Faculty

Dr. Sharon Mitchler, faculty representative, Centralia College Federation of Teachers, reported the total number of probationary faculty has climbed to twenty-five. Sharon commended faculty members for absorbing additional duties with committees as well as committee chairs.

Classified

Jennifer Horrace, Classified Representative, had nothing additional to add to her written report.

Instruction

John Martens, Vice President Instruction, reported the accreditation report is scheduled to be to the printer on Monday, February 12th.

Durelle Sullivan, Dean Workforce Education, reported meeting with Chehalis WF West faculty and staff to discuss articulations and relationships. Discussion centered on the Chehalis goal to have all students obtain higher education credentials after completing their high school requirements.

Kelli Bloomstrom, Dean Transitional Education, further explained the Public Safety testing options now available at Centralia College. Tadd Belden, Criminal Justice, requested the testing center offer the certificates; the added qualifications identify individuals as a skilled candidate and provide the job applicant with a competitive edge.

Doris Wood-Brumsickle again reiterated the need for a book reading, book signing or some activity to highlight the authors/publishers that work on campus.

Human Resources

Julie Huss, Vice President of Human Resources, had nothing additional to add to her written report.

Student Services

Robert Cox, Vice President of Student Services, provided a handout on the Hall of Fame Induction for athletes. The date for the luncheon is Saturday, February 17, 2018.

Administrative Services

Steve Ward, Vice President Finance & Administration, reported the auditors held the Audit Exit Conference on February 1st. The college had a clean audit and there are no management letters.

The Transitional Studies remodel project bids will be awarded today.

The Virtual Desktop Infrastructure (VDI) is coming to campus. The Math Emporium will be the beta site for a VDI that could reduce hardware and personnel costs associated with computer labs and desktop computers for faculty and staff. The concept is similar to the old mainframe/terminal, with the exception that modern servers can replicate individualized desktops for each user. If this site proves out, the savings in hardware, personnel, and energy will be substantial.

6. Policy Governance

Core Theme 3

Steve Ward, Vice President Finance & Administration gave a PowerPoint presentation on Core Theme 3.1, 3.2 and 3.3. The report has been condensed and the elements are the same; however, this is the first time through this process.

The Institutional Effectiveness Committee has scored the report at the Indicator level. Based on the scoring from the Institutional Effectiveness Committee, the trustees will score the Objectives.

The logical flow will be: 1) the benchmarks are scored at the area level prior to review and scoring at IE. 2) IE will score the indicators after receiving the report with the benchmarks scored. 3) The board members will receive the report after IE. The scoring process will be assessed and move up in a logical manner to show the college is meeting the mission.

Stuart Halsan noted that the technology aspect of Core Theme 3.3 actually overlaps into the Education Core Theme 2. Steve stated that the role of stewardship is to keep pace with the institution's educational needs.

Dr. Mohrbacher handed out the Core Theme 3 score card sheet and said the president's office will send the sheet out electronically so the trustees can score them electronically or turn the hard copy in.

With this new process, the trustees will take a pro-active role and actively score whether or not the college has met the objectives.

7. Executive Session

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation. The executive session is expected to last approximately sixty minutes. At 4:00 pm board members moved into executive session for the purpose of reviewing the performance of public employees and consultation with legal counsel regarding actual or potential agency litigation. The board reconvened into open session at 5:15 pm.

8. Action from Executive Session

There was no action taken from executive session.

9. New Business

10. Old Business

TransAlta Community Grant progress

Nothing reported this month.

Strategic Planning

Dr. Mohrbacher reported there is nothing new this month.

Trustee Reports

Trustee Activities

WA-ACT

It was requested that the Winter Legislative Conference and Transforming Lives held January 22-23rd be discussed/reviewed at the March 8, 2018 board meeting.

ACCT

CC Foundation

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President's Report

Dr. Mohrbacher provided a handout with the Centralia College cash balances as of June 30, 2017. The Legislature requested a report on available funds from all the colleges in the system. This report demonstrates that out of the 9.7 million in Centralia's coffers, all but 355,000 is earmarked, spent, encumbered or otherwise budgeted.

The actual reserve balance for Centralia College is 5% of its operating budget.

The Seattle Colleges began discussion regarding differential pay for faculty and staff in urban King County. The argument suggested a higher pay rate than the other counties in Washington. There is a policy prohibiting direct lobbying of Legislators for budget items outside the system budget ask for operating or capital funds. The State Board is suggesting a study group be formed to look further into this issue.

Rural colleges stated that there are issues in rural areas as well; to remain competitive and entice qualified people the wages should not be too disparate.

Dr. Mohrbacher sent the trustees a summary of the bills to watch and stated that he did testify on the collective bargaining bill.

11. Comments

The trustees will send out a letter notifying the campus that the plaza will be named in honor of Steve Ward. The letter will be coming from Jim Lowery, Board Chair.

Stuart provided the language that was determined at the May 11, 2017 board meeting. Stuart provided hard copies for everyone. Dr. Mohrbacher suggested the date the motion took place be added to the plaque language.

It was MOVED BY STUART HALSAN THAT THE MOTION DEDICATING WASHINGTON HALL STATE THE NAME OF THE BUILDING AT THE BEGINNING OF THE DEDICATION PARAGRAPH AND INCLUDE THE DATE. THE MOTION CARRIED UNANIMOUSLY.

It was MOVED BY JOANNE SCHWARTZ THAT THE THURSDAY, MAY 10 MEETING BE MOVED TO TUESDAY, MAY 8, 2018. THE MOTION CARRIED UNANIMOUSLY.

12. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be March 8, 2018 in the boardrooms in Centralia, WA.

Adjournment

The meeting adjourned at 5:45 p.m.

APPROVED:

Jim Lowery, Board Chair

Dr. Bob Mohrbacher, Board Secretary