

COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College	
Boardrooms Centralia College Centralia, Washington	Regular Meeting October 13, 2016 3:00 P.M.

MINUTES

1. Call to Order

Board Chair Doris Wood-Brumsickle called the meeting to order at 3:00 p.m.

2. Roll Call

Board members present:
 Doris Wood-Brumsickle, Chair
 Jim Lowery, Vice-Chair
 Stuart Halsan
 Dr. Joe Dolezal

3. The flag salute was led by Dr. Joe Dolezal.

4. Introductions:

Doris Wood-Brumsickle introduced President Emeriti Dr. Henry P. Kirk and Dr. James M. Walton.

Shelley Bannish introduced the 2016-2017 ASCC Student Government. The members of the team are:

Allie Fairall – ASCC President
 Mitchell Carey – Vice President
 Jason Chung– Senator for Executive Affairs
 Tiana Thompson– Senator for Student Relations
 Eugene Pak – Senator for Clubs & Organizations

Shelley Bannish introduced the 2016-2017 SAT members. The team members are:

Melody Snyder – Chair
 Tehane Reynolds– Recreation and Entertainment Coordinator
 Macoy Gronseth – Entertainment Coordinator
 Sarah Mickel – Special Events & Family Programs Coordinator
 Lara Delfin – Cultural and Social Issues Coordinator
 Jessica Ramirez - Advisor

John Martens introduced the 2016-17 probationary tenure track faculty.

Ronald Shea, third year probationary tenure track Cedar Creek Corrections Center, gave a presentation on the prison environment and the hazards encountered on a daily basis. Ronald provided insight into his perspective and cited some of the thanks he has received that provide him with inspiration.

5. Open Forum

Kay and Gary Odegaard requested to speak in open forum. Kay and Gary thanked the board for the September 30, 2016 celebration in which the Phoenix Center was renamed the Odegaard Phoenix Center in their honor.

REGULAR AGENDA

Adoption of Minutes:

It was MOVED BY STUART HALSAN THAT THE BOARD APPROVE THE REGULAR MINUTES OF SEPTEMBER 8, 2016. THE MOTION CARRIED UNANIMOUSLY.

ASCC

Allie Fairall, ASCC President, reported the student government has only met a couple times to date and their first activity was a tour of the new student center.

ASCC also sponsored a club organization fair to help students find a place where they can connect with others who share their same interests.

The goals for this year are:

- Increasing the number of students who vote as well as heighten their awareness of how important voting is.
- Revising both the constitution and club policies.
- Think Tank project to be introduced in the future.
- Exploring mandatory messaging and real talk Wednesdays.

Student government is also planning for their space in the new building and will be ready to move in the spring.

Faculty

Dr. Sharon Mitchler, faculty representative, Centralia College Federation of Teachers, reported the tenure committees for the 2016-17 year have all been filled.

The faculty want to ensure their new colleagues are welcomed to the campus and there are people and resources they can utilize on their tenure process.

Classified

Erin Baker, classified staff representative, had nothing additional to add to her report.

Instruction

John Martens, Vice President Instruction, introduced Scott Knapp from Cedar Creek Correction Center. Scott thanked everyone for the opportunity to teach and said he will be one of the tenure presenters later on this year.

Durelle Sullivan, Dean Workforce Education, reported the college may be awarded the grant that was submitted last month. Durelle will know more October 26th.

Jacque Armstrong, Director Cedar Creek Corrections Center and Garrett Heyns Education Center, thanked everyone who attended the GHEC graduation on the 11th. There were 22 graduates and the first cohort from the construction trade graduated as well. The offenders are provided with an opportunity to earn their education while serving their sentence.

John reported the Executive Management Team (EMT) met with the Baker Evaluation Research Consulting (BERC) group. This group is an independent evaluation, research and consulting firm focused on putting research into practice. Their mission is to gather, analyze, and use data to inform, inspire, and improve all learning organizations. They have been working with WF West to help them meet their goal of ensuring 60% of their graduates would progress to post-secondary education.

Public Information Office

Dr. Mohrbacher for Amanda Haines, Director of Public Relations, reported several publications are going to print next week – the Nexis, the Continuing Education schedule and the winter mailer.

Human Resources

Julie Ledford Huss, Vice President of Human Resources, reported Jet'aime Mullins began employment in the HR office September 19, 2016.

The Fall Conference is tomorrow; Erin Baker assisted the HR office in much of the conference's preparation this year.

Student Services

Robert Cox, Vice President of Student Services, stated he had four items he would like to make the board aware of:

- 1) The Program Participation Agreement – this is our ability to offer financial aid based on the authority from the Department of Education. Our Gainful Employment forms were not filled out correctly or timely in 2015 and the college is currently on conditional approval status.
- 2) The attendance policy – Students are now dropped within two days for non-attendance. A pilot program wait list is being handled by Nicole Silva in Academic Transfer and it is working well; students waiting for a particular class are moved into slots vacated by the non-attending students.
- 3) Upward Bound grant – WF West High School has been removed from the Upward Bound grant in order to make our application more competitive. We are currently looking at adding Adna to replace WF West.

- 4) Michael Hoel – the State Board asked to use our technical expert, Michael Hoel, to provide feedback on providing disability services to students.

Administrative Services

Vicki Oakerman, for Steve Ward, VP, Finance and Administration, reported the campus continues to prepare for the telephone system conversion. The new telephone handsets will be going out to desks on October 21, 2016.

Substantial completion of TransAlta Commons is expected on February 24, 2017.

The Foundation Office has been undergoing its yearly audit; the State Board will be on campus in November for the general audit.

The Student Achievement Initiative (SAI) data is being reviewed; the numbers from last year have caused some concern on what the college allocation will be.

Jacque Armstrong added the corrections program will be part of the fiscal audit this year and it is the first time that the program has been audited by the State Board or the Department of Corrections.

John Martens closed by stating this is the first year the Instruction Office is being audited for faculty syllabi. Full time equivalents (FTEs) may not be counted unless there is a syllabus on file. As part of the allocation formula, enrollment audits help ensure that a class is worth a certain amount of credits and complies with the state policy manual.

6. Executive Session

There was no executive session.

7. Action from Executive Session

8. New Business

Core Themes and Objectives

John Martens submitted a document explaining the updates to the Core Theme language. John explained that changes were subtle and some changes between the Core Themes were made to provide more clarity and provide clearer objectives and outcomes. John requested the Core Theme 3 general statement be revised to read:

Centralia College shall serve as a model of effective stewardship by prudently managing its physical, fiscal, and human resources to support effectively and efficiently meeting the mission of the College.

John Martens requested the board approve the direction of the Core Themes in an effort to move forward with the Year Seven Accreditation Report.

It was MOVED BY STUART HALSAN TO APPROVE THE CHANGES TO THE CORE THEMES AS AMENDED AS PROPOSED. THE MOTION CARRIED UNANIMOUSLY.

9. Old Business

TransAlta Community Grant progress

Vicki Oakerman reported the college is still in the queue for lighting upgrades and the library solar project. Vicki said that Steve was confident that the college will receive some information by the end of October.

Criminal Justice

John Martens reported that Greg Gilbertson is still recruiting although the college has not experienced an increase in CJ enrollments.

John reported Kelly Worthey finds the CJ crosswalk makes it easy to evaluate credentials when students apply for the CJ program.

Agriculture scan

Dr. Mohrbacher reported speaking with Sheila Gray from the WSU Extension Office today and there are plans to meet in the near future.

The college will continue to work on the possibilities of a transfer degree, certificate, or other option and retain the agriculture scan topic on the agenda.

Futures Forum

Stuart Halsan requested this topic remain on the agenda. Stuart envisions the community providing input on where the college will be in twenty years. Stuart suggested a spring meeting where the community could weigh in on what the college shall become.

Trustee Reports

The trustees had nothing further to add to their written reports.

WA-ACT

The ACT fall conference is November 16, 2016 at the Hilton SeaTac; all trustees will be attending. The Legislative Action Committee Retreat will be on the previous day and Stuart Halsan and Dr. Joe Dolezal are planning on attending.

ACCT

Doris Wood-Brumsickle noted the Leadership Congress '16 was in New Orleans, October 5-8, 2016 at the Hilton New Orleans Riverside.

Stuart Halsan, Joanne Schwartz, Dr. Joe Dolezal and Dr. Mohrbacher attended the conference.

There was a discussion concerning the different workshops that were available to the trustees. The exchange of information and ideas was well worth the trip.

CC Foundation

Joe Dolezal announced the Foundation has \$13,479 in the Capstone account for this year. The students were very responsible about their monetary requests; they did not submit requests to simply spend the available money.

The Foundation is working on purchasing a house located at 810 Centralia College Boulevard. This property would most likely be utilized for parking.

The Foundation has approved funding Competency Based Education scholarships.

CC Fund

Nothing to report.

President's Report

Dr. Mohrbacher followed up on the Competency Based Education topic. The Foundation has approved five (5) \$1,000 scholarships for students who enter the CBE business degree.

Centralia College entered a competency based education consortium roughly based on the WGU model. Students enroll for six months and are allowed to take as many classes as they are able based on their progress assessment.

Centralia College paid to be part of this project; to be able to break even the pilot colleges need 40 students enrolled statewide. Ten students were enrolled this fall statewide with one student at Centralia. If the colleges are not able to generate more students, the project will have to be abandoned or more money will need to be spent for no students. Students interested in the CBE option should have self-motivation and online capabilities.

There is work with other colleges and agencies to provide publicity on CBE.

Dr. Mohrbacher reported his New Orleans work session was spent exploring the different options on data analytics. Zogo Tech was introduced as a less expensive provider of data analytics for higher education, specifically focusing on student success. Several colleges currently use Civitas, a rather expensive option. The state has a contract with Tableau. Eventually, the college will need to explore the option of purchasing some type of data analytics package. Currently, there isn't anyone who could utilize the package to make it worthwhile to purchase.

SAI data – Dr. Mohrbacher serves on the SAI group. The group is meeting November 3rd and will be reviewing the initiative. The group is not ready to redo the indicators but will be looking at what information is available to colleges and how the colleges currently use the data. The one leverage point that garners the most points is when a student(s) obtains a 2.0 or better in developmental math.

The Chehalis Basin Strategy will be holding public meetings in the next two weeks – they are concerned with flood mitigation and fish habitat restoration. The comment period is now and has a great impact on economic development. You can go online and comment on their strategies.

On Thursday, October 20th, the Washington State Poet Laureate, Tod Marshall, will be on campus for a poetry reading. It will take place in Washington Hall Room 103 with a reception at 6:30 pm and the reading at 7:30 pm.

Comments

Doris Wood-Brumsickle asked for clarification on the date of the Veterans Day Ceremony.

Robert Cox reported the Rotary has been discussing where to donate the money from the Tri-Club Rotary Auction. The money will potentially go to veterans scholarships.

10. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be November 10, 2016 in the Hanson boardrooms.

Adjournment

The meeting adjourned at 5:10 p.m.

APPROVED:

Doris Wood-Brumsickle, Board Chair

Dr. Bob Mohrbacher, Board Secretary