



The Centralia College Safe Back to School Plan, Campus Re-Opening Guide for Fall 2020, has been developed through guidance obtained from the Governor’s Safe Start Phased Re-Opening Plan and the Proclamation by the Governor amending Proclamations 20-05 and 20-25 et seq. 20-25.6 “SAFE START – STAY HEALTHY” County by County Phased Re-Opening. Also used in the development of this plan are The Higher Ed Re-Opening Matrix, from the Higher ED Leaders Re-Opening Workgroup, information from WA Labor & Industries, WA State Department of Health (DOH), the Centers for Disease Control and Prevention (CDC) and Lewis County Public Health and Social Services.

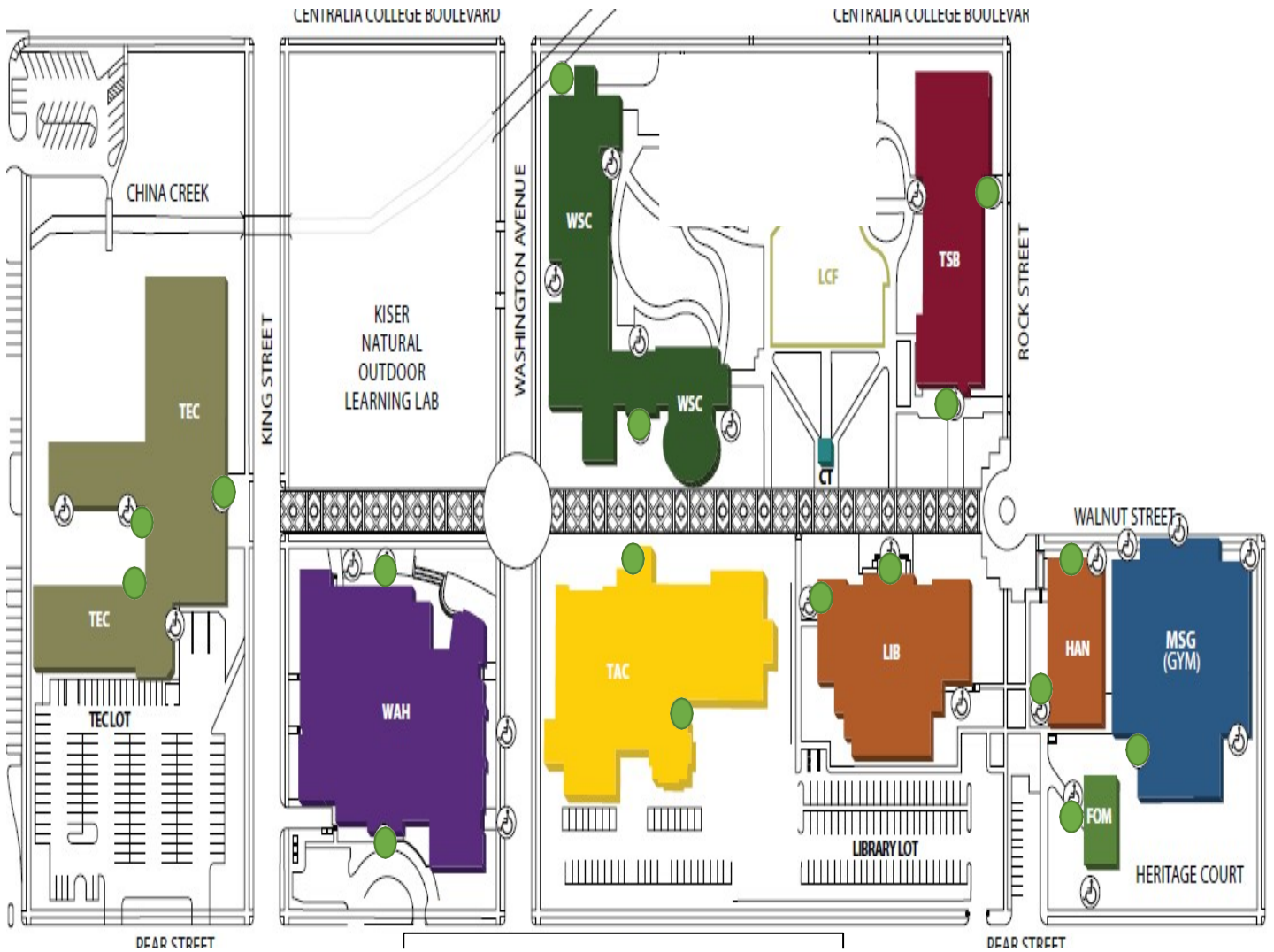


# Table of Contents

<b>Campus Buildings and Entry Doors (main campus)</b>	<b>Page 4</b>
<b>OSHA Standards</b>	<b>Page 5</b>
<b>Contact Tracing/Accountability</b>	<b>Page 5</b>
<b>Personal Protective Equipment (PPE)</b>	<b>Page 6</b>
<b>On Site Physical/Social Distancing Requirements</b>	<b>Page 7</b>
<b>Campus Events</b>	<b>Page 8</b>
<b>Hygiene</b>	<b>Page 9</b>
<b>Symptom Monitoring – Attestation Form</b>	<b>Page 12</b>
<b>Symptom Monitoring</b>	<b>Page 13</b>
<b>Returning to work/school after having suspected signs of COVID-19</b>	<b>Page 13</b>
<b>CDC Guidelines for Quarantine after Exposure</b>	<b>Page 14</b>
<b>Incident Reporting</b>	<b>Page 20</b>
<b>Site Decontamination Procedures</b>	<b>Page 21</b>
<b>Cleaning and Disinfecting after Notification of a Confirmed Case of COVID-19</b>	<b>Page 23</b>
<b>COVID-19 Safety Training</b>	<b>Page 24</b>
<b>Exposure Response Procedures</b>	<b>Page 24</b>
<b>Facility Post Exposure Incident Recovery Plan</b>	<b>Page 25</b>
<b>Supporting Guidance</b>	<b>Page 26</b>

# Campus Buildings and Entry Doors

All Centralia College Main Campus Buildings have been locked. Each main building has two entrances for access to faculty and staff.



# OSHA Standards for People Working in Institutes of Higher Education Who Have Contact with the General Public

People who have contact with the general public (schools, institutes of higher education), are considered workers in the Medium Risk Exposure category according to OSHA Standards

- **Medium Exposure Risk Jobs** include those that require frequent and/or close contact with (i.e., within 6 feet of) people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., **schools**, high-population-density work environments, some high-volume retail settings).

## Contact Tracing/Accountability

**Anyone working at, attending class or visiting, either of the Centralia College Campuses or Campus Buildings are required to sign in daily for contact tracing and accountability purposes.**

**The Campus Safety & Security Manager will maintain all records of daily sign in sheets, students, vendors and visitors to the campus.**

- **Staff /faculty** must sign in daily, using My CC.
  - The Class Supervisor shall forward a class roster to Safety & Security at the beginning of each quarter with contact information for each student in class.
- **Students:**
  - The Class Supervisor shall forward a class roster to Safety & Security at the beginning of each quarter with contact information for each student in class.
- **Campus Visitors** must sign in at Facilities Operations and Maintenance (FOM) at 415 W. Pear Street.
- **Contractors** must sign in at Facilities Operations and Maintenance (FOM) at 415 W. Pear Street.

# Personal Protective Equipment (PPE)

Personal Protective Equipment (PPE) shall be gloves, goggles, face shields, and face masks, Disposable Tyvek Suit with Hood and rubber shoe covers, as appropriate or required for the activity being performed. All staff must be fully trained on proper use and disposal of required PPE to prevent cross contamination. Training will be provided via Power Point, Webinar or in person, by the Campus Chemical Hygiene Officer or their designee.

- **Face Coverings/Face Masks:** shall be worn at all times by every employee, student and visitor who enter campus buildings or participate in an outdoor campus supported class or event. Staff or faculty members who are able to close the door to a private enclosed office or workspace, isolating themselves, may remove their mask, but must place the mask back on when leaving the office/room. Please note that a cubicle with a door does not count as a private enclosed office. The wearing of a face mask does not preclude the 6 feet social/personal distancing guidelines for all students, staff and faculty.
  - **Face masks are REQUIRED before entering any campus building.**
  - If a person refuses to wear a mask/face covering in class, **class must stop**. Students refusing, should be referred to V.P. of Student Services. Employees refusing, should be referred to their direct supervisor. If you are performing a class activity outdoors, you need to wear a mask/face covering and adhere to social distancing of at least 6 feet.
  - **Always worn during periods of deep cleaning of campus by custodial and cleaning crew members.**
  - **Proper way to wear masks** is to cover the nose and mouth, not just mouth only.
  - **Face Shields** have not been approved and only provide limited protection because there are open spaces around the mask for respiratory droplets to escape and become airborne. The face shields also have limited protection for the wearer, because you are breathing in unfiltered air that comes around the shield through the open areas on the sides and bottom. (Shields are for eye protection. A face covering would still be required.)
- **Accommodations for Face Masks/Face Coverings:**
  - People may receive specific accommodations which state they do not need to wear a face mask/face covering. (The supervisor, dean and vice president should be notified). Social distancing must still be strictly adhered to. If you have a safety concern with someone who has permission to not wear a mask/face covering on campus, bring up the issue with your faculty

member for class concerns. The faculty or supervisor will work with you, to identify an alternative learning or working situation if possible.

- **Student accommodations** must be obtained through Disability Services at (360) 623-8966
- **Staff/Faculty Accommodations** Please contact Human Resources at x 8943 or (360) 623-8943.
- **Face Shields:** have not been approved and only provide limited protection because there are open spaces around the mask for droplets to escape and become airborne. The face shields also have limited protection for the wearer, because you are breathing in unfiltered air that comes around the shield through the open areas on the sides and bottom. (Shields are for eye protection. A face covering would still be required.)
- **Goggles:** are to be worn according to class curriculum requirements for all activities, and for specific grounds and or maintenance work by campus maintenance, grounds and custodial personnel.
- **Gloves:** Should be worn during disinfecting and during all cleaning processes, as well as, times of trash pick-up.
- **Disposable Tyvek Suit with Hood, and rubber shoe covers:** Worn during periods of deep cleaning and disinfecting of any campus area or site. All staff must be fully trained on proper usage and disposal of required PPE to prevent cross contamination.

**\*\* Welding classes will be wearing 3M with N95 Disc Respirator**

## On Site Physical/Social Distancing Requirements

- **Physical/Social distancing** of at least 6 feet should be maintained at all times in buildings, classrooms and outdoors.
- **Gatherings** of any size must be prevented by taking breaks, performing lab-type activities and lunch in shifts. Any time two or more persons must meet, ensure a minimum 6 feet of separation.
- **Ingress in and egress** out of buildings. Stagger start and release times, and breaks between classes in the same building and possibly on the same floor, coordinating classes to ensure 6 feet of separation.



- **Hallways, stairs, restrooms, entrances and exits** can become choke points in a building. **Class instructors** shall be responsible for maintaining social distancing at all times, in class, during breaks and upon entering and leaving class.
  - Class sizes will be limited depending upon they type of class/lab held that day. Minimum 6 feet of social/physical distance must be maintained, which may limit the number of students in a particular classroom or lab.
  - Rearrange student desks and seats to maximize the space between students to accommodate the 6 feet of social/physical distance.
- **Physical barriers**, such as Plexiglas barriers, can be used to assist in maintaining physical and social distancing in areas such as student enrollment, the cashier or areas where student advising or tutoring may occur.

## Campus Events

**Campus facilities will not be available for external community events until after December 31, 2020.**

College events will be very limited during this time period as well and will require specific safety planning that may limit the number of participants, limit the types of activities involved, and require effective safety and sanitation procedures to be in place.

- **Social/Physical Strategies to Consider:**
  - **Cancel field trips, assemblies, special performances** and other large in person gatherings.
  - **Suspend or make significant modifications** to activities that are considered high risk, such as choir or other classes or activities that require students to remove face coverings and may contribute to the transmission of COVID-19.
    - If these classes or events are permitted to continue, hold them outdoors or in large well-ventilated spaces and with fewer people than usual to allow even greater physical distance between students. **Ensure families understand these activities are high risk.**
  - **Limit non-essential visitors** to campus buildings.

# Hygiene

## How to Protect Yourself & Others

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

**Older adults and people who have severe underlying medical conditions** like heart or lung disease or diabetes seem to be at higher risk for developing serious complications from COVID-19 illness.

### Know how it spreads

- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
- **The best way to prevent illness is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person to person. New information indicates it most likely spreads in the air.
  - Between people who are in close contact with one another (within about 6 feet).
  - Through respiratory droplets produced when an infected person coughs, sneezes or talks.
  - These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
  - Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

### Everyone Should

- **Wash your hands often with soap and water** for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
  - Hand Sanitizer will be provided at building entrances and throughout campus buildings.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol.** Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

### Avoid close contact

- **Avoid close contact with people who are sick.**
  - Remember that some people without symptoms may be able to spread virus.
  - **Stay at least 6 feet (about 2 arms' length) from other people.**
  - Keeping distance from others is especially important for people who are at higher risk of getting very sick.

### **Cover your mouth and nose with a cloth face cover when around others**

- You could spread COVID-19 to others even if you do not feel sick.
- The cloth face cover is meant to protect other people in case you are infected.
- Everyone should wear a cloth face cover in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain.
- Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

### **Cover coughs and sneezes**

- **Always cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow and do not spit.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

### **Clean and disinfect**

- **Clean AND disinfect frequently touched surfaces daily.** This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.

- **If surfaces are dirty, clean them.** Use detergent or soap and water prior to disinfection.

## **Sanitation**

**Regular daily cleaning and sanitizing will take place throughout all campus facilities. Custodial staff have been trained by the Campus Chemical Hygiene Officer for use of Personal Protective Equipment (PPE), and safe use of cleaning products used on campus.**

- The staff will concentrate on the following areas, but not limited to, desktops, tabletops, chairs, door handles, restrooms, stairwells, handrails, light switches, vending machines and water fountains.
- Used gloves and disposable PPE shall be removed following safe PPE removal procedures and deposited in lined trash receptacles for disposal.
- Used towels used during cleaning shall be deposited in a lined 55 gallon container in the Facilities, Operations and Maintenance Office (FOM), to be washed.
  - When washing dirty towels from custodial staff cleaning, disposable gloves will be worn at all times.
  - The water setting on the washing machine shall be on HOT
  - After drying, all towels shall be folded and placed back in service on the towel table in the FOM.

## Symptom Monitoring

### Attestation Form

**FACE COVERING/FACE MASK  
REQUIRED AT ALL TIMES UPON  
ENTERING THIS BUILDING**

**IF YOU OR YOUR CHILD HAVE  
EXPERIENCED ANY OF THESE SYMPTOMS  
WITHIN THE LAST 72 HOURS –**

**Please DO NOT ENTER THE BUILDING**

- **Fever or feeling feverish**
- **Chills and/or repeated shaking with chills**
- **Cough**
- **Shortness of Breath**
- **Muscle or Body Aches**
- **Headaches**
- **Fatigue (tiredness)**
- **Loss of Taste or Smell**

# Symptom Monitoring

## CAMPUS COVID-19 SUPERVISOR

- The Campus Safety & Security Manager is designated as the **Campus COVID 19 Supervisor**.
  - Any issues should be directed to the Campus Safety & Security Manager via 8888 or (360) 623-8888
- All faculty and instructors are designated as the COVID-19 Supervisor (**Class Supervisor**) for their class/lab.

## PRIOR TO EACH CLASS:

The Class Supervisor shall:

- Prior to entering the building, the supervisor or faculty member will ask each student to read the Symptom Monitoring information which will be posted on the door and/or on a sign at the building entrance.,
  - If the answers are **NO** to each item. They are free to attend class.
  - If the answer is **YES** to any item, or if the student said they had a temperature over 100.4 degrees, the student shall not be allowed to attend class. They should be told to leave the area and to contact their local health care provider.
- The Class Supervisor shall forward a class roster to Safety & Security at the beginning of each quarter with contact information for each student in class.

## Returning to work/school after having suspected signs of COVID-19

**A faculty, staff member or student who had signs of suspected or confirmed COVID-19 can return to the program when:**

- At least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath;

**AND**

- At least 10 days have passed since signs first showed up.

OR

- It has been at least three days (72 hours) since recovery

AND

- A health care provider provides a note that the student does not have suspected or confirmed COVID-19.

**If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, child care, school, or public places for 14 days.**

## CDC Guidelines for Quarantine after Exposure



### Quarantine If You Might Be Sick

#### Stay home if you might have been exposed to COVID-19

Updated July 7, 2020

**Quarantine** is used to keep someone *who might have been exposed to COVID-19* away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.

What's the difference between quarantine and isolation?

Quarantine keeps someone who might have been exposed to the virus away from others.

**Isolation** separates people who are infected with the virus away from people who are not infected.

**Who needs to quarantine?**

Anyone who has been in **close contact with someone who has COVID-19**.

This includes people who previously had COVID-19 and people who have taken a serologic (antibody) test and have antibodies to the virus.

What counts as close contact?

- You were within 6 feet of someone who has COVID-19 for at least 15 minutes
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (touched, hugged, or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

### Steps to take

#### Stay home and monitor your health

- Stay home for 14 days after your last contact with a person who has COVID-19
- Watch for fever (100.4°F), cough, shortness of breath, or [other symptoms](#) of COVID-19
- If possible, stay away others, especially people who are at [higher risk](#) for getting very sick from COVID-19

When to start and end quarantine

You should stay home for 14 days after your last contact with a person who has COVID-19.

**For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.**

See scenarios below to determine when you can end quarantine and be around others.

**There are 4 scenarios:**

See the following pages



### Scenario 1: Close contact with someone who has COVID-19—will not have further close contact

I had close contact with someone who has COVID-19 and will not have further contact or interactions with the person while they are sick (e.g., co-worker, neighbor, or friend).

Your last day of quarantine is 14 days from the date you had close contact.

Date of last close contact with person who has COVID-19 + 14 days= end of quarantine

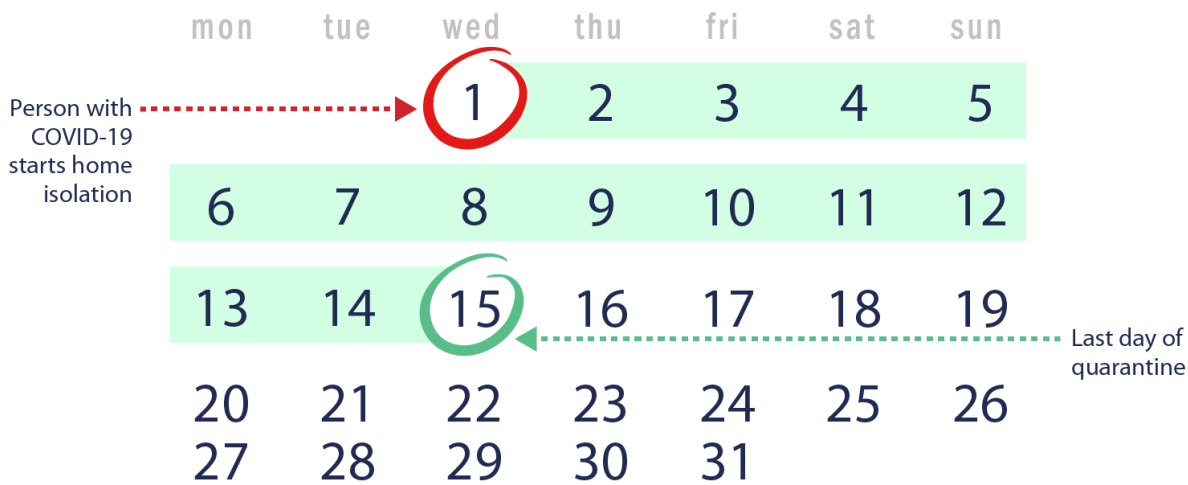


## Scenario 2: Close contact with someone who has COVID-19—live with the person but can avoid further close contact

I live with someone who has COVID-19 (e.g., roommate, partner, family member), and that person has isolated by staying in a separate bedroom. I have had no close contact with the person since they isolated.

Your last day of quarantine is 14 days from when the person with COVID-19 began home isolation.

Date person with COVID-19 began home isolation + 14 days = end of quarantine



Please note if your quarantine starts at noon on day 1, then it would end at noon on the last day.

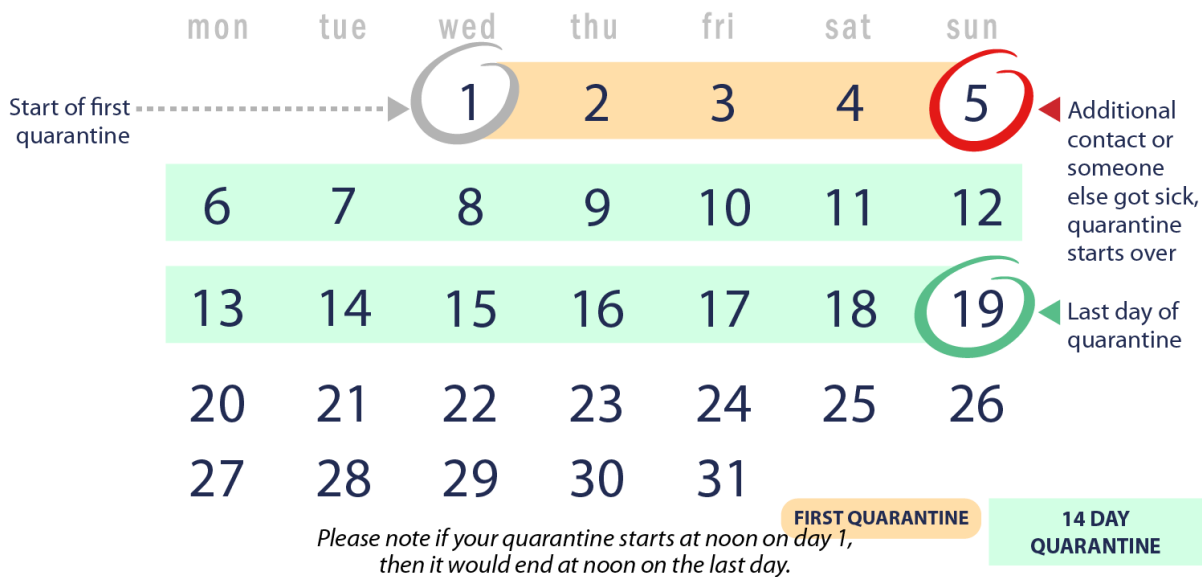
**14 DAY  
QUARANTINE**

### Scenario 3. Under quarantine and had additional close contact with someone who has COVID-19

I live with someone who has COVID-19 and started my 14-day quarantine period because we had close contact. What if I ended up having close contact with the person who is sick during my quarantine? What if another household member gets sick with COVID-19? Do I need to restart my quarantine?

Yes. You will have to restart your quarantine from the last day you had close contact with anyone in your house who has COVID-19. **Any time a new household member gets sick with COVID-19 and you had close contact, you will need to restart your quarantine.**

Date of additional close contact with person who has COVID-19 + 14 days = end of quarantine

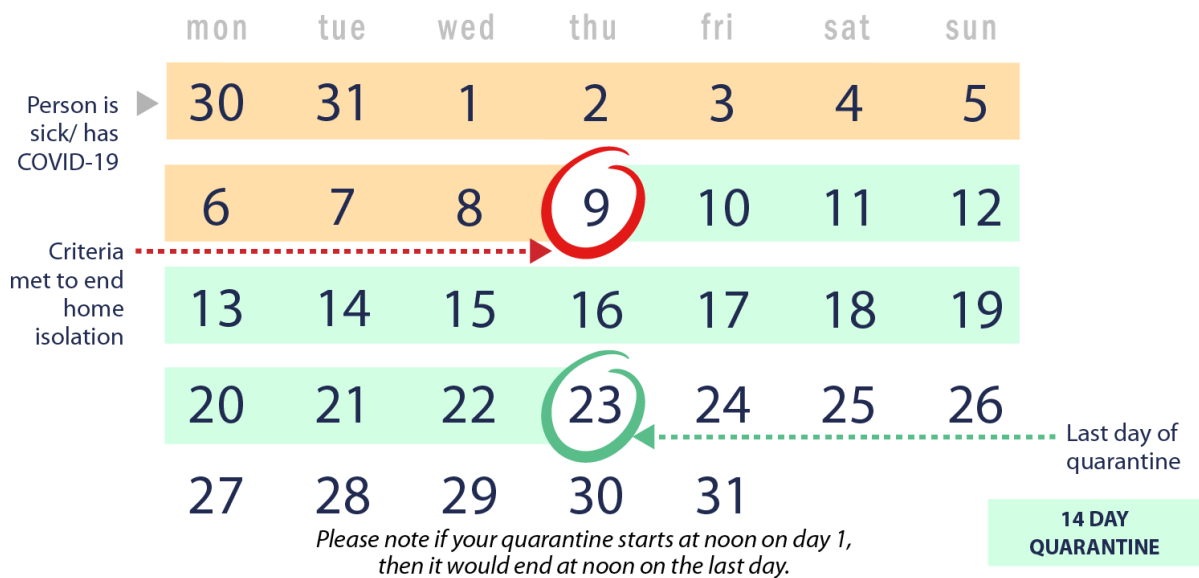


### Scenario 4: Live with someone who has COVID-19 and cannot avoid continued close contact

I live in a household where I cannot avoid close contact with the person who has COVID-19. I am providing direct care to the person who is sick, don't have a separate bedroom to isolate the person who is sick, or live in close quarters where I am unable to keep a physical distance of 6 feet.

You should avoid contact with others outside the home while the person is sick, and quarantine for 14 days after the person who has COVID-19 meets the [criteria to end home isolation](#).

Date the person with COVID-19 ends home isolation + 14 days = end of quarantine



# Incident Reporting

If you are contacted by another staff, faculty member or student informing you, they or anyone else they are currently living with, or anyone they have had daily contact with, has tested positive for COVID-19:

- **CALL** the **Campus Safety & Security Manager** / Campus COVID-19 Supervisor to inform them of the issue at (360) 623-8741 or (360) 623-8888.
  - **DO NOT** email anyone
  - **DO NOT** tell anyone else the information you have received
  
- **The Campus Safety & Security Manager / Campus COVID-19 Supervisor will:**
  - **Investigate the information**, and call Lewis County Public Health and the WA State Department of Health (DOH) to inform them of the situation.
  - Notify the Centralia College Board of Trustees of the situation without divulging the name(s) of the involved person(s).
  - Call you back with specific protocol and/or procedures to take from Lewis County Public Health and the WA State Department of Health (DOH).
  - Notify all students, staff and faculty of a positive case on campus using Canvas, College e-mail and/or informacast.
  - Notify all students, faculty and staff who attended class or were in close proximity to the involved person with specific protocol and/or procedures to take from Lewis County Public Health and the WA State Department of Health (DOH).
  - Notify the campus community, Lewis County Emergency Management and the City of Centralia Emergency Management of the situation with the assistance of the Centralia College Public Information Officer (PIO)

# Site Decontamination Procedures

## COVID-19 PREVENTION: CLEANING AND DISINFECTING PROCEDURES

In an effort to slow the spread of COVID-19, the college has taken steps which include enhanced cleaning and disinfecting procedures. With guidance from the Centers for Disease Control and Prevention (CDC) and through local /state public health recommendations, the following procedures have been developed for the campus to follow during the COVID-19 pandemic.

### Cleaning and Disinfecting for Prevention

- **General guidance:**
  - Increase the frequency of cleaning and disinfecting, focusing on high-touch surfaces, such as doorknobs, light switches, handrails, public restrooms, tables, facets, and keyboards. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available at: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> Follow the manufacturer's instructions for all cleaning and disinfection products (e.g. concentration, application method and contact time, etc.)
  - Practice good hand hygiene after cleaning:
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If hand washing is unavailable, use an alcohol based hand sanitizer that contains at least 70% (isopropanol) alcohol.
  - Provide disposable wipes to staff and faculty so that commonly used surfaces (keyboards, desks, and remote controls) can be wiped down before use.
  
- **Safety guidance for cleaning and disinfecting:**
  - Ensure adequate supplies to support cleaning and disinfection practices.
  - Ensure proper ventilation during and after application of cleaner or disinfectant.

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Wash hands immediately after gloves are removed. Double glove if working in an area of known exposure.
- Wear eye protection when there is potential for splash or splatter to the face. Wear coveralls or aprons to protect personal clothing, as necessary.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

- **Cleaning and disinfecting surfaces:**

- Clean surfaces and objects with soap and water or another cleaning detergent if visibly dirty prior to disinfecting. This includes high-touch surfaces.
- The following products are effective for disinfection of hard, non-porous surfaces:
  - A 10% diluted bleach solution, an alcohol solution with at least 70% (isopropanol) alcohol, and/or an EPA-registered disinfectant for use against COVID-19.
- Prepare a 10% diluted bleach solution by doing the following:
  - Mix 5 tablespoons of bleach per gallon of water.
  - After application, allow 2 minutes of contact time before wiping, or allow to air dry (without wiping).
- If using Virex II 256 (EPA# 70627-24), our current EPA-approved disinfectant.
  - After application, allow 10 minutes of contact time before wiping, or allow to air dry (without wiping).
- For effective disinfection of soft, porous surfaces such as carpeted floor, rugs, and drapes:
  - Remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces.

- After cleaning, if the items can be laundered, launder items in accordance with the manufacturer's instructions using warmest appropriate water setting for the items and then dry items completely.
- If laundering is not possible, use an EPA-registered disinfectant for use against COVID-19 and that are suitable for porous surfaces.

## **Cleaning and disinfecting after notification of a confirmed case of COVID-19:**

**Focusing on areas where the ill person have visited or used, routine cleaning and disinfection will continue with these additional cleaning and disinfecting enhancements. These procedures will be enforced for a period of 9 days since the person was present in a college space.**

- **If a COVID-19 case is confirmed in the campus community, the following cleaning and disinfecting procedures will be followed.**
  - Areas visited by the COVID-19 positive person will be closed off. This will be assessed by administration and communicated to the Building and Grounds Director. Who will ensure the specific areas are closed off for at least 24 hours or as long as practical before beginning cleaning and disinfecting.
  - Prior to cleaning open outside doors and windows to increase air circulation in the area. Use ventilation fans to increase air flow if needed.
  - Ensure adequate supplies to support cleaning and disinfection prior to starting.
  - Follow *COVID-19 PREVENTION: CLEANING AND DISINFECTING PROCEDURES* outlined above in this document.
  - Wear required personal protective equipment (PPE) during cleaning and disinfecting, including disposable gloves (double up), safety goggles, N95 mask, disposable Tyvek suit with hood, and rubber shoe covers. All staff must be fully trained on proper usage and disposal of required PPE



to prevent cross contamination. Your supervisor will instruct you on what PPEs are required for your required duties.

- Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, and keyboards in the area where the person visited, focusing especially on frequently touched surfaces.

## **COVID-19 Safety Training**

**All safety training related to COVID-19 shall be conducted by the Campus Safety & Security Manager, the Centralia College Chemical Hygiene Officer, the Director of Buildings and Grounds, or anyone else qualified and deemed necessary to provide vital and necessary training to faculty, staff and students.**

**On line safety videos, webinars and Power Point training safety records, including, name of the training, person's name and date of training shall be kept by the supervisor/department head**

**Recommended COVID-19 training will be posted to the College Website and Canvas.**

## **EXPOSURE RESPONSE PROCEDURES**

**In the event notification is received a student, staff member or faculty member has tested positive for COVID-19, the Campus COVID-19 Supervisor shall:**

- Notify the Centralia College Executive Board of the situation without divulging the name(s) of the involved person(s).
- Follow all guidelines listed on page 20, "Incident Reporting" in this Centralia College Safe Back to School Plan.
- Isolate all areas and buildings travelled to and frequented by the affected person(s)
- Contact the Campus Chemical Hygiene Officer and the Campus Director of Buildings and Grounds to inform them of the situation.

- Assemble a cleaning team and follow the Chapter 7 Centralia College “Site Decontamination Procedures” included in this COVID-19 Exposure Control, Mitigation, and Recovery Plan.
- Re-open the building and/or area(s) following a deep cleaning according to the specific instructions in Chapter 7, Centralia College Site Decontamination Procedures.

## **FACILITY POST EXPOSURE INCIDENT RECOVERY PLAN**

**Once the facility has been cleaned and deemed safe to allow people to return, the Centralia College Campus COVID-19 Supervisor, the College Chemical Hygiene Officer and the Director of Buildings and Grounds shall:**

- Re-open the building and/or area(s) according to the specific instructions in the *Site Decontamination Procedures* of this document
- Inform the Campus Executive Board, the building(s) and the areas closed are ready to re-open.
- Document all procedures and costs associated with the cleaning.
- Along with the Campus Public Information Officer (PIO), send a message to all students, faculty and staff of the re-opening and process used.
- The PIO shall send a message to all local news agencies notifying them of the situation.
- The PIO or the Campus Safety & Security Manager shall contact Lewis County Public Health, the WA State Department of Health, Lewis County Emergency Management and the City of Centralia Emergency Management of the re-opening.

# Supporting Guidance

## **Campus Re-Opening Guide (June 17, 2020)**

[https://www.governor.wa.gov/sites/default/files/2020.06.23%20Campus%20Reopening%20Guide%20FINAL.pdf?utm\\_medium=email&utm\\_source=govdelivery](https://www.governor.wa.gov/sites/default/files/2020.06.23%20Campus%20Reopening%20Guide%20FINAL.pdf?utm_medium=email&utm_source=govdelivery)

## **Guidance on Preparing Workplaces for COVID-19**

<https://www.osha.gov/Publications/OSHA3990.pdf>

## **DOH - What to do if you were potentially exposed to someone with COVID-19?**

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/COVIDExposed.pdf>

## **CDC – Symptoms of Coronavirus**

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## **Phase 1&2 Guidelines from L&I**

<https://www.lni.wa.gov/forms-publications/f414-169-000.pdf>

## **L&I Guidelines for Masks**

<https://www.lni.wa.gov/forms-publications/F414-168-000.pdf>

## **Proclamation by the Governor amending Proclamations 20-05 and 20-25 et seq. 20-25.6**

### **“SAFE START – STAY HEALTHY” County by County Phased Re-Opening**

[https://www.governor.wa.gov/sites/default/files/proclamations/20-25.6%20-%20COVID-19%20Safe%20Start-Stay%20Healthy%20%28tmp%29.pdf?utm\\_medium=email&utm\\_source=govdelivery](https://www.governor.wa.gov/sites/default/files/proclamations/20-25.6%20-%20COVID-19%20Safe%20Start-Stay%20Healthy%20%28tmp%29.pdf?utm_medium=email&utm_source=govdelivery)

## **What to do if you have COVID-19 symptoms but have not been around anyone diagnosed with COVID-19**

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/COVIDconcerned.pdf>

## **Guidance on Cloth Face Coverings from the Washington State Department of Health**

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/ClothFacemasks.pdf>

**Quarantine If You Might Be Sick**

**Stay home if you might have been exposed to COVID-19**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>